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| **Subject:** | *Software Innovation Studio* |
| **Meeting Date:** | *17/08/2022* |
| **Attendees:** | *Himanshu, Amana, Jacob, Maria, Anesu, Mitch* |
| **Minutes Issued By:** | *Amana* |
| **Meeting Type (Standup or Retrospective) and** **Meeting Agenda** | |
| *Meeting Type: Online via Teams*  *Agenda:*   1. *Decide on project idea* 2. *Brainstorm ideas for innovation* 3. *Decide on innovative feature of system* 4. *Finalise project idea and innovative feature* 5. *Allocate roles for team charter* | |

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| **Progress/timeline summarise** |
| *Milestones:*   * *Finalised project idea* * *Brainstormed innovative feature* * *Finalised innovative feature and project*   *Main/Actual Progress:* (*Summarise the actual project progress by today workshop and self-evaluation:* J or L)   * After generating ideas about our project we narrowed our options down to two projects that we would like to work on, we decided to do either a real estate website or work on a university course matching site. After voting our team decided to do the real-estate idea because it was new and exciting. Afterwards we had to decide on the innovative feature of our website. Everyone wrote down an idea and we all had a vote on which idea to move forward with. We decided that our idea would be to show the nearest distance of public sites as it is something other real-estate websites do not have. Overall, our team did an excellent job working through the many ideas and deciding on a specific project and innovative feature. |

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| **Discussion** **and Decisions/Actions** (such as project scope, timeline, task re-assignment, …) |
| *Project idea*   * After brainstorming ideas about the project our team narrowed the options down to two projects that we would like to work on, these included a real estate website or work on a university course matching site. After voting our team decided to do the real-estate idea because it was new and exciting.   *Innovative feature*   * Our team decided on the innovative feature of the website. Everyone wrote down an idea and a vote was made on which idea to move forward with. We decided that our idea would be to show the nearest distance of public sites as it is something other real websites do not have. |

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| **Miscellaneous Items:** |
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